



Ford Administration
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www.hazelparkschools.org

**2021-2022 School Year
Hazel Park School District Vacancy Announcement
Building: Webster Early Childhood Center
Position: Preschool Academy Teacher | FTE 1.0**

Hazel Park School District is seeking a preschool teacher for the 2021-2022 school at Webster Early Childhood Center. The successful candidate for this position will be committed to reflective practice and continuous professional growth with a demonstrated ability to build a caring, dynamic learning environment, an understanding of child development, and respect for diverse children and families. Additional qualities expected of a successful candidate are honesty, enthusiasm, dependability, initiative and planning, and a willingness to work interdependently with the early childhood team at Webster.

Specific Requirements:

- Minimum of a Bachelor's Degree in Early Childhood Education or a related field or Child Development required.
- State of Michigan Teaching Certificate with a ZA or ZS endorsement preferred.
- If degree in a related field, must have experience teaching preschool age children.
- Training in Creative Curriculum and early childhood assessment instruments preferred.
- Ability to be sensitive, accepting and responsive to culturally diverse children and parents; communicate effectively with children, parents, staff, and administrators.
- Demonstrated ability to creatively develop, organize, implement, and evaluate lesson plans using Creative Curriculum.
- Demonstrated ability to provide supervision and facilitate teamwork in the program.
- Current certification in Child CPR and Basic First Aid preferred.
- Experience working with preschool age children preferred.
- Applicants must be able to show proof of a satisfactory criminal background check as defined by state standards.

RESPONSIBILITIES

- Provide appropriate instruction to preschool students using the Creative Curriculum (preferred but not required) model.
- Plan and schedule meetings with parents on a regular basis to inform how their child is progressing.
- Creatively develop, organize, implement, and evaluate lesson plans, and submit to the administrator weekly.
- Participate in staff meetings as required.
- Consult, communicate, and collaborate with other professionals regarding specific students as needed.





- Adapt materials and activities according to students' needs.
- Maintain records in accordance with professional standards, federal and state guidelines, and school district policy.
- Prioritize and schedule tasks.
- Manage inventory of equipment, assessments, and supplies.
- State of Michigan Licensing Background Check, along with BPS background check and fingerprinting, are required before an employee may work with children.
- A physical and TB test must be obtained, passed, and documented with a physician's signature.
- Other duties as assigned by the administrator.

Application Procedure:

- Application Deadline: When Filled.
- All interested applicants need to complete the Online Employment Application at <http://www.hazelparkschools.org> under Employment Opportunities on the Human Resources page.
- Applications will be accepted until the position is filled.

Compensation:

- Salary In accordance with the Unaffiliated Preschool Academy Teachers Salary Schedule, competitive salary range based on years of experience and degree
- Health Insurance
- 2021-2022 Retention Stipend

Start Date: Beginning of the 2021-2022 School Year

Reports To: Webster Early Childhood Administrator