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Ford Administration  
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www.hazelparkschools.org

**2020-2021 School Year**  
**Hazel Park School District Vacancy Announcement**  
**Building: Webster Early Childhood Center**  
**Position: Great Start Readiness Program (GSRP) Associate Teacher | FTE 1.0**

Hazel Park is seeking a GSRP Associate Teacher for the 2020-2021 school year at Webster Early Childhood Center. Hazel Park GSRP is committed to providing children and families with an outstanding experience that will maximize each child's readiness for kindergarten.

The successful candidate for this position will be committed to reflective practice and continuous professional growth. Demonstrated ability to effectively team teach with a lead teacher, understanding of child development, a commitment to implementing the HighScope curriculum with fidelity, and respect for diverse children and families are among the qualities a successful candidate for this position will possess. Additional qualities expected of a successful candidate are honesty, enthusiasm, dependability, initiative and planning, and a willingness to work interdependently with the early childhood team at Webster.

**Specific Qualifications.**

- Associate degree in Early Childhood or Child Development preferred. Minimum of a CDA required.
- Training in High/Scope Curriculum and early childhood assessment instruments preferred.
- Ability to be sensitive, accepting and responsive to culturally diverse children and parents; communicate effectively with children, parents, staff and administrators.
- Demonstrated ability to work with a lead teacher to creatively develop, organize, implement and evaluate lesson plans using the HighScope curriculum.
- Current certification in Child CPR and Basic First Aid preferred.
- Experience working with at-risk families and preschool aged children preferred.
- Such alternatives to the above qualifications as the administration may find appropriate and acceptable.

**Responsibilities.**

- Demonstrate Growth in professionalism as outlined in the current *Michigan Core Knowledge and Core Competencies for the Early Care and Education Workforce Document*.
- Meet qualifications and responsibilities for the role as stated in the current Licensing Rules for Child Care Centers published by the State of Michigan.
- Comply with all current Board Policies and Staff Handbooks published by the Hazel Park School District and the program.
- Attend professional development as required by the program and, when applicable, the fiduciary.
- Actively participate in meetings as scheduled and required by the program and, when applicable, the fiduciary.
- Implement the HighScope curriculum with fidelity as measured by Program Quality Assessment (PQA) items and child growth in Child Observation Record Advantage (COR Advantage).
- Plan and implement lessons for all parts of the daily routine based on a team-teaching model.

- Establish and maintain positive relationships with program members including children, staff, families, and the external community.
- Meet criteria for the role as stated in the current GSRP Implementation Manual, including team teaching.
- Participate in an annual PQA observation, feedback and goal setting session, and show progress related to annual classroom PQA goals over the course of a program year. If the End of Year PQA score is at or below 3.25, commit to participating in Oakland Schools support to attain a score above 3.25 by the following End of Year PQA observation.
- Keep accurate records and meet deadlines.
- Maintain confidentiality.
- Perform other duties as assigned.

### **Application Procedure:**

- Application Deadline: When Filled.
- All interested applicants need to complete the Online Employment Application at <http://www.hazelparkschools.org> under Employment Opportunities on the Human Resources page.
- Applications will be accepted until the position is filled.

The Hazel Park School District is an equal opportunity employer and complies with all laws prohibiting discrimination on the basis of race, color, age, sex national origin, religion, citizenship, handicap, height, weight, marital status. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for this position. Additional duties maybe performed by the individuals

**Compensation:** In accordance with the Unaffiliated GSRP Associate Teachers Salary Schedule

**Start Date:** Beginning of the 2020-2021 School Year.

**Reports To:** Webster Early Childhood Administrator.

